

WASATCH FRONT NORTH SERVICE AREA



# Workshops

No cost workshops open to all job seekers

**June 2018**

Job Seeking Skills	Date	Time	Location
<b>EMPLOYMENT ESSENTIALS:</b> Learn strategies and tips to develop better job searching skills, skills identification, networking, resumé writing and interviewing skills.	June 4, 18 June 12, 26 June 13, 27	9:30 AM–12:30 PM 1:00 PM–3:30 PM 1:00 PM–4:00 PM	South Davis EC Ogden EC Clearfield EC
<b>ASSERTIVE COMMUNICATION:</b> Learn communication styles, listening skills and become familiar with personal power and positive affirmations.	None		
<b>LINKEDIN #1:</b> Learn how to sign up, complete and make your profile effective. We will teach what experts look for in a good profile.	None		
<b>LINKEDIN #2:</b> Learn how to find and connect to others that can help you in your career. Find networking opportunities, get introductions, personal brand management and job search.	None		



**Register at [jobs.utah.gov](http://jobs.utah.gov) or speak with an employment counselor.**

**Employment Center (EC) Locations:**

- ★ **Clearfield EC**  
1290 E. 1450 S.
- ★ **Ogden EC**  
480 27th St.
- ★ **South Davis EC**  
763 W. 700 S.

**Plan to arrive 10-15 minutes before the workshop begins. Workshops *START* at the scheduled time. With respect to customers who arrive on time, *late-comers will be asked to re-schedule.***

**Workforce Services • [jobs.utah.gov](http://jobs.utah.gov) | **

Equal Opportunity Employer/Program Auxiliary aids and services are available upon request to individuals with disabilities by calling 801-526-9240. Individuals with speech or hearing impairments may call the Relay Utah by dialing 711. Spanish Relay Utah: 1-888-346-3162.