

WASATCH FRONT NORTH SERVICE AREA



Workshops

No cost workshops open to all job seekers

July 2018

Job Seeking Skills	Date	Time	Location
EMPLOYMENT ESSENTIALS: Learn strategies and tips to develop better job searching skills, skills identification, networking, resumé writing and interviewing skills.	July 10, 23 July 11, 25 July 16, 30	1:00 PM–3:30 PM 1:00 PM–4:00 PM 9:30 AM–12:30 PM	Ogden EC Clearfield EC South Davis EC
ASSERTIVE COMMUNICATION: Learn communication styles, listening skills and become familiar with personal power and positive affirmations.	None		
LINKEDIN #1: Learn how to sign up, complete and make your profile effective. We will teach what experts look for in a good profile.	None		
LINKEDIN #2: Learn how to find and connect to others that can help you in your career. Find networking opportunities, get introductions, personal brand management and job search.	None		



Register at jobs.utah.gov or speak with an employment counselor.

Employment Center (EC) Locations:

- ★ **Clearfield EC**
1290 E. 1450 S.
- ★ **Ogden EC**
480 27th St.
- ★ **South Davis EC**
763 W. 700 S.

Plan to arrive 10-15 minutes before the workshop begins. Workshops *START* at the scheduled time. With respect to customers who arrive on time, *late-comers will be asked to re-schedule.*

Workforce Services • jobs.utah.gov |  americanjobcenter

Equal Opportunity Employer/Program Auxiliary aids and services are available upon request to individuals with disabilities by calling 801-526-9240. Individuals with speech or hearing impairments may call the Relay Utah by dialing 711. Spanish Relay Utah: 1-888-346-3162.