

Job Seeking Skills Workshops

April - December 2018



Register for reserved seating. Walk-ins welcome.

★ **St. George Employment Center**
162 N. 400 E., Bldg. B100 • St. George, Utah

- No-cost workshops are open to all job seekers.
- Register at jobs.utah.gov, or speak with an employment counselor.
- Workshops start on time. Late-comers will be asked to reschedule.

For more information, please call toll free: 1-866-748-1484, visit jobs.utah.gov or come to the St. George Employment Center at 162 N. 400 E. Bldg. B100 • St. George, UT.

RESUMÉ WRITING:

April 10, 24 May 8, 22 June 5, 19 July 10, 31 Aug 14, 28 Sept 11, 25 Oct 9, 23 Nov 6, 20 Dec 4, 18	10:00 AM -12:00 PM
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RESUMÉ WRITING: Learn how to develop an effective resumé that will get you an interview.

INTERVIEWING SKILLS:

April 11, 25 May 9, 23 June 6, 20 July 11 Aug 1, 15, 29 Sept 12, 26 Oct 10, 24 Nov 7, 21 Dec 5, 19	10:00 AM -12:00 PM
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INTERVIEWING SKILLS: Strategize ways to confidently complete an interview.

EMPLOYMENT ESSENTIALS:

April 12, 26 May 10, 24 June 7, 21 July 12 Aug 9, 23 Sept 6, 20 Oct 4, 18 Nov 1, 15, 29 Dec 13	10:00 AM -12:00 PM
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EMPLOYMENT ESSENTIALS: Learn strategies and tips to develop better job searching skills, skills identification, networking, resumé writing and interviewing skills.



Equal Opportunity Employer/Program
Auxiliary aids and services are available upon request to individuals with disabilities by calling 801-526-9240. Individuals with speech or hearing impairments may call the Relay Utah by dialing 711. Spanish Relay Utah: 1-888-346-3162.

jobs.utah.gov

